



FORNEY ECONOMIC DEVELOPMENT CORPORATION

**MINUTES
REGULAR MEETING
101 EAST MAIN STREET
FORNEY, TEXAS 75126
NOVEMBER 12, 2015
5:30 P.M.**

The Forney Economic Development Corporation (FEDC) of the City of Forney met at 5:30 p.m. in the Council Chambers of City Hall, Forney, Texas. President Joe Dan McBeth, Vice President Marty Scott, Treasurer Scott Burrus and Members Fred Alexander, Kym Tayamen and Jessica Browning were in attendance. Executive Director Warren Ketteman and ED Coordinator Stewart McGregor were also present. Secretary Kristin Clickner was not in attendance due to her resignation from the board, as she is moving outside of Forney city limits.

9. Call to Order at 5:34 p.m.

10. Invocation – Mr. Alexander gave the invocation.

11. Consent Items

a. Approval of the FEDC Minutes – October 8, 2015 Regular Meeting

The October 8, 2015 Regular Meeting minutes were presented in the packet. Mr. Burrus made a motion to approve the minutes, and Mr. Tayamen seconded the motion. All other board members voted in favor.

b. Financial Report

Mr. Burrus reported the financial status of the Corporation to the board. For fiscal year 2014-15, we finished with revenue at 100.5 percent and expenditures at 90.65 percent. We are currently at 8.33 percent of the fiscal year, and revenue is at 6.9 percent. Expenditures are at 2 percent.

Mr. Ketteman noted that in fiscal year 2014-15, the FEDC ended \$270,000 under budget. These funds were carried over into fiscal year 2015-16.

c. Executive Director's Report

Mr. Ketteman presented the Director's Report which includes a list of office activities and current EDC projects. A complete copy of the Director's Report is available in the FEDC offices.

12. Strategic Plan Update Workshop

The strategic plan workshop covered the FEDC strategic plan and the numerous strategies related to the implementation of measurable FEDC office goals. The workshop lasted approximately one hour and no action was taken by the board during the workshop. See action item 5a below regarding action taken by the board regarding approval of the strategic plan timeline.

13. Discussion/Action Items

- a. Discussion and possible action concerning Strategic Plan update following workshop session.

After discussion between Mr. Kettelman and the board over line items in the timely planning of FEDC goals and projects, Mr. Alexander made a motion to approve the strategic plan outline as presented. Mr. Scott seconded the motion, and all other board members present voted in favor.

- b. Discussion and possible action concerning Rules and Procedures for Boards and Commissions.

Mrs. Browning made a motion to approve the revised "Rules and Procedures for Boards and Commissions" developed by the City Council. Mr. Tayamen seconded the motion, and all other board members present voted in favor.

- c. Discussion and possible action concerning selection of an engineering firm for engineering services in regard to downtown parking improvements.

Mr. Kettelman recommended contracting with Pacheco Koch for downtown parking improvements. He noted they have a good relationship with the city and have done some foundational work in planning. Nick Nelson, landscape architect from Pacheco Koch was in attendance and testified regarding the plans and work they were planning on completing. Mr. Kettelman requested the board give him directive to execute the contract with Pacheco Koch in order to begin working on the project. Mr. Alexander made a motion to approve the selection of Pacheco Koch. Mr. Burrus seconded the motion. All other board members voted in favor.

- d. Discussion and possible action concerning economic development negotiations with current prospects

No action was taken on this item.

14. Public Communication

There was no public communication at this meeting.

15. Executive Session

- a. The Forney EDC will hold a closed Executive Session meeting pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in: -§ 551.072 deliberations for the purchase, exchange, lease, or value of real property and/or -§ 551.087 deliberations regarding commercial or financial information that the EDC has received from a business prospect and/or deliberations regarding the offer of a financial or other incentive to a business prospect. (Related to Sections 5.d.)

Mr. Burrus made a motion to enter into Executive Session at 7:07 p.m. Mr. Tayamen seconded the motion, and all other board members voted in favor.

- b. The Forney EDC will reconvene into Regular Session, pursuant to the provisions of Chapter 551 of the Texas Government Code, to take any action regarding the above items.

Mr. Alexander made a motion to return to open session at 7:42 p.m. Mr. Tayamen seconded the motion, and all other board members voted in favor.

16. Future Agenda Items

Due to the tendered resignation of Board Secretary Kristin Clickner, it was noted that next meeting, the board shall elect a new Board Secretary.

17. Adjournment at 7:50 p.m. by a unanimous "yes" vote on a motion by Mr. Burrus, seconded by Mr. Alexander.

CERTIFICATE

Respectfully submitted for your review and approval this day, December 10, 2015:
Warren Kettelman, Executive Director

APPROVED: Kym Tayamen, SECRETARY

Kym Tayamen
for Dan McBeth

APPROVED: JOE DAN McBETH, PRESIDENT
DATE: DECEMBER 10, 2015